

CHARTER
DEPARTMENT OF DEFENSE WAGE COMMITTEE

- A. Official Designation: The Committee shall be known as the Department of Defense Wage Committee (hereafter the Committee).
- B. Objectives and Scope of Activities: The Committee, under the provisions of the Federal Advisory Committee Act of 1972, (5 U.S.C., Appendix, as amended), Public Law 92-392 and the Office of Personnel Management Operating Manual , Federal Wage System, Appropriated and Nonappropriated Fund, shall provide the Secretary of Defense, through the Under Secretary of Defense for Personnel and Readiness, independent advice and recommendations on wage surveys and wage schedules of blue-collar employees within the Department of Defense. The Under Secretary of Defense for Personnel and Readiness or designee may act upon the Committee's advice and recommendations.
- C. Committee Membership: The Committee shall be composed of not more than seven members. Committee Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Committee Members shall be appointed on an annual basis by the Secretary of Defense, and with the exception of travel and per diem for official travel, they shall serve without compensation.
- D. Committee Meetings: The Committee shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Committee meetings is fifty-two per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Officer shall attend all committee and subcommittee meetings.

The Committee shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Committee, and shall report all their recommendations and advice to the Committee for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Committee nor can they report directly to the Department of Defense or any federal officers or employees who are not Committee members.

- E. Duration of the Committee: The need for this advisory function is on a continuing basis. however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Under Secretary of Defense for Personnel and Readiness and the Defense Human Resources Activity, Civilian Personnel Management Service, Wage and Salary Division, shall provide support as deemed necessary for the performance of the Committee's functions, and shall ensure compliance requirements of 5 U.S.C. Appendix, as amended.

- G. Termination Date: The Committee shall terminate upon completion of its mission or two years from the date this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the total annual operating costs, to include travel costs and contract support, for this Committee is \$32,263.00. The estimated annual personnel costs to the Department of Defense are 0.3 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Committee and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filing Date: March 4, 2008